

# **RACCOON TOWNSHIP SUPERVISORS**

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## **WORK SESSION AGENDA June 27, 2023**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Agenda** - Motion to approve the Agenda as posted on the Township Website, Township Municipal Building, and Meeting Place, pursuant to Sunshine Act notification requirements.
- 5. Public Comment on Agenda Items**
- 6. Old Business**
  - a) Discussion/ Motion to approve of purchasing for Co-Op Shared equipment- 2002 Pelican Series P Street Sweeper for \$15,000.00 along with discussion of selling/ retiring older street sweepers still in the Co-Op Fleet.

Purchase Cost:

4 Townships – Cost would be \$3,750.00/ per Township.

5 Townships – Cost would be \$3,000.00/ per Township.

Currently owned Co-Op Sweepers:

- (1) S3151- 1993 (white) Sweeper- Raccoon does not currently use as the brakes do not work properly. The Sweeper is still used by other Townships.
- (2) S3211- 1982 Elgin Sweeper.
- (3) S3212- 1986 Elgin Sweeper.

- 7. New Business**
  - a) Discussion/Motion to ratify the approval and submission of the paperwork for the Automated License Plate Reader Systems (ALPRs). This Motion further clarifies the Motion approved at the June 13, 2023 meeting. There are four (4) ALPRs, not three (3) as approved prior. The District Attorney's Office and the vendor for the cameras are assuming all costs and no additional costs from the June 13, 2023 approval will be incurred by the Township.
  - b) Discussion/Motion to approve the job duties and description of the Lieutenant position in the Police Department.
  - c) Discussion/Motion to approve the job duties and description of the Sergeant position in the Police Department.

- d) Discussion/Motion to approve Raccoon Township Police Policy No. 339 – Automated License Plate Reader Systems.
- e) Discussion/Motion to approve and authorize the Chairman to execute the Memorandum of Understanding between the Township and the Beaver County District Attorney’s Office regarding responsibilities between the parties as they relate to record requests regarding the Automated License Plate Reader Systems.
- f) Discussion/Motion to approve/ratify the contract between Secure Technical Solutions (Licensor for Automated License Plate Reader Systems) and the Township for the ALPRs. The Township will be invoiced by Shippingport Borough for the annual charges. The Township will otherwise reserve all its rights under the contract.
- g) Discussion from Chief Lutton regarding the purchase of signs for the office regarding the PD and video/audio recording.
- h) Discussion/Motion to advertise the sale of the 2012 Ford Expedition through Municibid 167,769 miles, poor condition.
- i) Discussion/Motion to proceed with Turney Electric to repair the electrical service at the Township Park at a cost of \$4,150.00. This includes panel work, ditching, running new wire, and backfilling.

**8. Supervisor Comments**

**9. Public Comment**

**10. Announcements** - The Raccoon Township Municipal Offices will be closed between Friday, June 30, 2023, and Wednesday, July 5, 2023, in observance of Independence Day.

**11. Adjourn**