

RACCOON TOWNSHIP SUPERVISORS

1234 State Route 18 • Aliquippa, PA 15001 • 724-495-6587 • Fax 724-495-2707

REORGANIZATION MEETING AGENDA

January 3, 2023

1. Call to Order

2. Roll Call

- 3. Agenda:** Motion to approve the Agenda as posted on the Township Website, Township Municipal Building, and Meeting place, pursuant to Sunshine Act notification requirements

4. Public Comment on Agenda Items

- 5. Appoint:** Chairman Vice Chairman

- 6. Re-appoint:** Police Chief: Ronald Lutton

Motion to approve and authorize execution of the continued full-time employment of Township Police Chief Ronald Lutton, as set forth in the Employment Agreement for Township Full-Time Position of Police Chief, dated January 3, 2023

- 7. Re-appoint:** Secretary-Treasurer: Christy M. Piatkowski

Motion to approve and authorize execution of the continued full-time employment of Township Secretary-Treasurer Christy Piatkowski, as set forth in the At-Will Employment Agreement for Township Full-Time Position of Secretary-Treasurer, dated January 3, 2023

8. Re-appoint Township Employees:

Police: Michele Fink, Benjamin Fenchak, and appoint: Derrek Valimont
Public Works Department: Jay Morris

9. Appointments:

Position:	Appointee:
Solicitor	McMillen, Urick, Tocci & Jones
Engineer	TBA
UCC Building Code Official	TBA
Zoning Officer	Pella Consulting: Owen Pella
Vacancy Board Chairman	Vito Farelli
Agricultural Secure Committee Chairman	Board Chairman
BCRCOG Delegate	Shawn Malackanich
BCRCOG Alternate	Tom Marshall
CAO for Municipal Pension Plans	Township Secretary-Treasurer
Depository for all accounts	First National Bank
Sewage Enforcement Officer	Jeff Winkle
Alternate Sewage Enforcement Officer	A G-Squared Services
Emergency Management Coordinator	Vacant- TBA
Veterans Service Center Advisory Board Rep	Vito Farelli

10. Board Appointments:

Position:

Current Appointee:

Motion to approve reappointment:

Planning Commission: term to expire 12/31/2027

James Harvey

Planning Commission Current Appointments:

Term to expire 12/31/2023

Eric Parrish

Term to expire 12/31/2024

Donald Moore

Term to expire 12/31/2024

Daniel Domsic

Term to expire 12/31/2025

James Behrle

No Term Expiration

Jeanie Parrish

Zoning Hearing Board:

Motion at approve Resolution R-03-2023- Appointment of Jeanie Parrish on the Zoning Hearing Board- term to expire 12/31/2025

Zoning Hearing Board Current Appointments:

Term to expire 12/31/2023

Gavin Buxton

Term to expire 12/31/2023

Alice Allison

Term to expire 12/31/2024

Vacant

Motion to approve reappointment:

Recreation Board: term to expire 12/31/2027

George Girata

Recreation Board Current Appointments:

Term to expire 12/31/2023

Pat Hysong

Term to expire 12/31/2023

Carl Platko

Term to expire 12/31/2025

Melanie Maslo

Term to expire 12/31/2025

Will Enders Jr

Term to expire 12/31/2025

Vacant

No term Expiration

Shawn Malackanich

11. Set wages & salaries

Union Employees as per negotiated contracts: Police 3%, PWD \$0.55 per/hour

12. PSATS Educational Conference – April 23-26, 2023.; Hershey, PA

- a. Approve attendance
- b. Name voting delegate and alternate voting delegate
- c. Set per diem rate for meals

13. Set Treasurer's bond: \$2,000,000.00

14. Set regular monthly meeting nights and time for 2023: 2nd Tuesday @ 7:00 PM with the exception of the June meeting being the 1st Tuesday @ 7:00 pm due to the Raccoon Fireman's Fair.. The regular supervisor's meetings will be held at the Raccoon Township Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised.

15. Set work session meeting nights and time for 2023 if desired: 4th Tuesday @ 7:00 PM. The work session meetings will be held at the Raccoon Municipal Building at 1234 State Route 18, Aliquippa, PA 15001 until otherwise advertised

16. Appoint Department Heads:

- a. Public Works
- b. Police
- c. Office

17. Appoint Liaisons:

- a. Planning Commission
- b. Recreation Board
- c. Legal and Engineering

18. Auditors Meeting Wednesday 1/4/2023:

- a. Appoint Supervisor to attend
- b. Recommend wages for Supervisors when working in any capacity for the Township- currently set at \$7.25/hour.

19. 2023 Mileage Rate: set 2023 mileage rate to IRS Milage Rate for 2023 is 62.5 cents/mile

20. Resolution #R-1-2023: setting 2023 Fire Hydrant Assessment

21. Resolution #R-2-2023: setting 2023 Uniformed Pension Contribution

22. Authorize Treasurer to process payments: Motion authorizing the Treasurer to process payment for operational expenses, which are received after the regular monthly Supervisors meeting and become due prior to the next Supervisors meeting.

23. Purchasing approval: Motion to permit Public Works Director, Police Chief, Secretary-Treasurer to purchase supplies and equipment needed to keep departments functioning properly: up to \$200.00 with approval of one Supervisor, over \$200.00 with approval of two Supervisors, excluding emergency situations; all purchases to be assigned a PO number.

24. Adjourn